

Privacy Policy

Scope

This privacy policy describes the information we collect via the website of The Contemplative Society (TCS) and our social media accounts, and how we collect and use that information.

Personal Information

Personal information is recorded information about an identifiable individual. Personal information includes things such as an individual's name, address, birth date, e-mail address, and phone number.

Collection

TCS collects personal information for the purpose of processing orders, receiving and managing donations, registration for events, and providing timely updates via our mailing list to our audience.

Our checkout page for orders of CDs and MP3s is encrypted with SSL (Secure Socket Layer) technology. All electronic payments that TCS collects are processed through PayPal. Please view their privacy policy for more information. We do not collect or store your financial information.

When you send us electronic mail, we collect your email address and your message so that we may reply to you. We recommend that sensitive personal information not be sent unencrypted over the Internet or by e-mail.

When you visit our website, the web server collects a small amount of information to facilitate its operation. For example, the website advanced search function collects information to remember the information you submitted for the search. We do not capture or store personal information such as your name, home address, or IP address while you visit and use our website.

When you post a comment on our blog, we ask you for your name and e-mail address. We collect your e-mail in the event we need to contact you about your comment. Your personal information (name, comment, and email address) will be stored on TCS' server. Comments that violate our comment policy will be deleted. We moderate the blog and reserve the right not to publish your comment. We delete your personal information if we do not post your comment.

When you subscribe to any of our mailing lists, that information is kept on MailChimp's servers. Please view their privacy policy for more information.

TCS also utilizes Facebook, a public, third-party social media provider. Personal information that you might provide to Facebook is not hosted on our server. We recommend that our Facebook followers familiarize themselves with the social media provider's terms of service and privacy policies.

WordPress and Plug-ins

TCS uses a WordPress platform for our website, and implements various WordPress compatible plug-ins (or third party services) to analyze non-identifiable web traffic data with the purpose of improving the services we offer. For more information about the plug-ins currently in use, as they may have privacy policies that differ from ours, please contact us.

TCS may collect the following information to assist us with improving the website:

- The pages accessed on our site and links you clicked on
- The date and time you visited the site
- If you use our advanced search tool, the search terms you used
- The referring site (if any) through which you arrived at this site
- Your operating system (e.g. Windows XP, Mac OS X)
- The type of web browser you use (e.g. Internet Explorer, Mozilla Firefox)

IP addresses are anonymized so that they cannot be used to identify individuals. Our web analytics will also respect any "do not track" setting you might have set on your browser.

All the information collected through forms on our website (ie. for donations, mailing lists, and contacting us) is stored securely on our server in conjunction with WordPress.

Our website may use session cookies which are stored in temporary memory and are not retained after you sign out or close the browser session.

Cookies

A cookie is a small file containing certain pieces of information that a website creates when you visit the site. It can track how and when you use a site, which site you visited immediately before, and it can store that information about you. Cookies cannot be used to

run programs or deliver viruses to your computer. There are two types of cookies: session cookies, and persistent cookies. Our website may use cookies to enhance user experience. A user's web browser places cookies on their hard drive for record-keeping purposes and sometimes to track information about them. A user may choose to set their web browser to refuse cookies, or to create an alert when cookies are being sent. If they do so, note that some parts of the website may not function properly.

Use

TCS only uses the personal information collected from our website for the same purpose that it was collected. TCS will not use your personal information for another purpose without your consent.

Protection

TCS adopts appropriate data collection, storage and processing practices, and security measures to protect against unauthorized access, alteration, disclosure, or destruction of your personal information, username, password, transaction information, and data stored on our website.

Sharing

TCS does not sell, trade, or otherwise transfer to outside parties your personally identifiable information. We may only disclose your personal information if it is done for the same purpose that it was collected. TCS will not share your personal information for another purpose unless we have your consent to do so. In limited circumstances that are outlined in section 33 of FIPPA, TCS may be required, or authorized, by law to disclose your personal information to another party.

Links

Our website contains links to other sites. When clicking on a link, we encourage you to examine the site's privacy policy and make your own decision regarding the information provided.

Your Consent

By using our website, you consent to our website privacy policy.

Revisions

If we decide to change our privacy policy, we will post those changes on this page and do our best to notify our audience of any major changes. We encourage our users to check this page frequently to stay informed about how we are helping to protect the personal information we collect.

How to contact us

If you have questions about this privacy policy, you can contact the TCS administrator at 250-381-9650. You can also email us at admin@contemplative.org or write to us at:

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